

Groundskeeper

Edinboro Country Square Apartments

Job Description:

We are currently seeking a highly motivated and skilled grounds keeper to join our team. The grounds keeper will be responsible for maintaining the outdoor areas of a 72-unit complex in Edinboro PA. This role involves performing a variety of landscaping and maintenance tasks to ensure a clean, safe, and visually appealing environment for residents and visitors. The Groundskeeper will work closely with the property management team to prioritize tasks, maintain the overall appearance of the property, and address any landscaping or maintenance issues promptly.

The ideal candidate should be detail-oriented, possess strong communication skills, and be comfortable working independently or as part of a team.

Responsibilities:

Landscaping Maintenance:

- Perform regular lawn care, including mowing, trimming, edging, and weeding.
- Maintain and cultivate flower beds, shrubs, and trees by pruning, fertilizing, and watering as needed.
- Mulch garden beds and maintain a clean appearance of the landscaped areas.

Property Cleanliness and Appearance:

- Keep all common areas, including sidewalks, parking lots, and driveways, clean and free of debris.
- Remove trash and litter from the grounds and dispose of it properly.
- Sweep and maintain the cleanliness of all walkways, stairwells, and entry areas.
- Assist with seasonal tasks such as leaf and snow removal.

Maintenance Support:

- Assist maintenance personnel with general repairs and maintenance tasks as required.
- Report any issues or damage found during regular inspections to the property management team.
- Monitor and maintain the cleanliness and functionality of equipment and tools used for landscaping and maintenance.

Qualifications:

- Valid driver's license
- High school diploma or equivalent.
- Previous experience in landscaping, groundskeeping, or a related field is preferred.
- Ability to operate and maintain landscaping tools and equipment safely.
- Physical fitness and the ability to perform physically demanding tasks, including lifting heavy objects and working in various weather conditions.
- Attention to detail and a commitment to maintaining high standards of cleanliness and aesthetics.
- Strong time management skills and the ability to prioritize tasks effectively.
- Good communication and interpersonal skills.
- A positive attitude, reliability, and a strong work ethic.

If you are a self-starter who enjoys working outdoors and has a passion for maintaining a clean and beautiful environment, we encourage you to apply. We offer competitive compensation and benefits packages, and the opportunity to work in a friendly and supportive environment.