

Housekeeper

Edinboro Country Square Apartments

Job Description:

We are currently seeking a dedicated and detail-oriented housekeeper to join our team. As the housekeeper, you will play a crucial role in maintaining the cleanliness and hygiene of our apartment complex.

Tasks

- Clean all apartments in between tenants.
- Clean and sanitize laundry and gym facility.
- Sweep, mop and vacuum stairs, entry ways and hallways in complex
- Report any concerns or maintenance issues to the office and maintenance personnel.
- Maintain and organize cleaning supplies and equipment, ensuring they are stored safely and in proper working condition.
- Uphold high standards of cleanliness and presentation to create a positive living experience for residence.

Qualifications

- Valid drivers license
- General computer skills
- Previous experience in residential or commercial cleaning is preferred but not required.
- Ability to work independently and efficiently.
- Detail- oriented with a eye for cleanliness and order
- Strong communication skills and a friendly demeanor when interacting with residence and team members.
- Physical capability to lift and move moderately heavy objects, bend, kneel and stand for extended period of time.
- Reliability and a strong work ethic are essential.